



METCHOSIN EMERGENCY PROGRAM  
**EMERGENCY SUPPORT  
SERVICES**



VOLUNTEER REGISTRATION FORM

**PERSONAL INFORMATION**

NAME (LAST, FIRST)	
HOME ADDRESS (INCL CITY & POSTAL CODE)	
MAILING ADDRESS	
HOME PHONE:	MOBILE PHONE:
EMAIL ADDRESS:	

**EMPLOYMENT INFORMATION (Optional)**

EMPLOYER (NAME/ADDRESS)
EMPLOYER PHONE:
OCCUPATION:

**EMERGENCY NOTIFICATION**

EMERGENCY CONTACT (FULL NAME)
PHONE NUMBER:
EMAIL:

DO YOU HAVE YOUR OWN VEHICLE?

YES

NO

DO YOU SPEAK LANGUAGES OTHER THAN ENGLISH?

YES

NO

DO YOU HAVE ANY PREVIOUS ESS EXPERIENCE?

YES

NO

**PLEASE LET US KNOW IF YOU HAVE EXPERIENCE IN ANY OF THE FOLLOWING:**

- AMATEUR RADIO (HAM)
- CHILDCARE (Certified)
- CLOTHING SERVICES
- COMPUTER SKILLS
- COUNCELLING SERVICES
- EDITOR / WRITER
- FINANCIAL SERVICES
- FIRST AID (Certified)
- FOOD SERVICES (Food Safe)
- HUMAN RESOURCES
- SIGN LANGUAGE
- CLEANING SERVICES
- MANAGERIAL SERVICES
- MEDICAL SERVICES
- VOLLUNTEER SERVICES
- FARMING / LIVESTOCK
- OTHER \_\_\_\_\_
- HOMEMAKER SKILLS
- PET SERVICES (vet tech)
- RECREATION INSTRUCTOR
- SEARCH & RESCUE
- SECURITY
- TEACHER
- TOURISM & HOSPITALITY
- TRAFFIC CONTROL
- FIRE / RESCUE SERVICES
- DRIVING (Class License)

*Volunteers are needed for the following roles – please select all the areas that interest you:  
(additional training may be provided if required)*

**Meet & Greet:** Welcome evacuees and direct them to the appropriate service area.

**Emotional Support:** Provide emotional support for evacuees and ESS workers.

**Registration, Inquiry & Referrals:** Registers evacuees, take inquiries about friends and family members and provide referrals for services required.

**Documentation:** Clerical and administrative work.

**Childcare:** Providing care and play for children while at the Reception Centre and/or Group Lodging

**First Aid / Medical Care:** Attending minor injuries, assist with triage if necessary.

**Volunteer Services:** Recruit, train, assign and support convergent volunteers during evacuation protocols

**Food Services:** Prepare meals to provide refreshments, meals, and hydration for evacuees.

**Accessible Services:** Provide accessibility functionality for evacuees who require support

**Recreation / Exercise:** Provide activities for evacuees of all ages and functionality.

**Runner:** Pick up and deliver supplies withing the Reception Centre and/or Group Lodging facilities.

**Resource Acquisition:** Acquire and manage sources of food, clothing and lodging.

Your application information is being collected to determine your eligibility for volunteering with the Metchosin Emergency Support Services Team. This is done in accordance with the Freedom of Information & Privacy Act under the authority of the Municipal Act.

Application Process:

- Step 1: Submit Completed Application Form (this form)
- Step 2: Interview – Complete an interview.
- Step 3: Reference Check – Provide references.
- Step 4: Background Check – Police Information & Vulnerability Sector Search and BC Drivers Abstract.
- Step 5: Documentation – Complete required forms such as Code of Conduct, Privacy Policy, and Photography Waiver.

Any questions regarding the application or process please contact [ess@metchosinemergencyprogram.ca](mailto:ess@metchosinemergencyprogram.ca) or call 250-478-1307.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Signature of ESS Representative

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Name of ESS Representative

\_\_\_\_\_  
Date of Application

\_\_\_\_\_  
Date of Receipt

